



Rizzetta & Company

Reserve at Pradera Community Development District

Board of Supervisors' Regular Meeting July 20, 2023

**District Office:
2700 S. Falkenburg Road, Suite 2745
Riverview, Florida 33578**

www.reserveatpraderacdd.org

RESERVE AT PRADERA COMMUNITY DEVELOPMENT DISTRICT

District Office · Riverview, Florida · (813) 533-2950

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

www.reserveatpraderacdd.org

Board of Supervisors	Jayson Caines Maya Wyatt Nicholas Perrette Charla Johnson Heidi Tayman	Chair Vice Chair Asst. Secretary Asst. Secretary Asst. Secretary
District Manager	Christina Newsome	Rizzetta & Company, Inc.
District Attorney	Scott Steady	Burr Forman, LLP
District Engineer	Kyle Thornton	Half Associates, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

RESERVE AT PRADERA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA · (813) 533-2950

MAILING ADDRESS – 3434 COLWELL AVENUE, SUITE 200, TAMPA, FLORIDA 33614

WWW.RESERVEATPRADERACDD.ORG

July 18, 2023

**Board of Supervisors
Reserve at Pradera Community
Development District**

REVISED FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Reserve at Pradera Community Development District will be held on **Thursday, July 20, 2023, at 10:30 a.m.** at the offices of Rizzetta & Company, located at 2700 S. Falkenburg Rd., Suite 2745, Riverview, Florida 33578. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on April 20, 2023USC
 - B.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on May 18, 2023USC
 - C.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on June 15, 2023USC
 - D.** Discussion of Transcription SoftwareTab 1
 - E.** Consideration of Operations and Maintenance Expenditures for June 2023Tab 2
- 4. STAFF REPORTS**
 - A.** Aquatics Services
 1. Presentation of Waterway Inspection Report.....Tab 3
 - B.** Landscape Inspection Services
 1. Presentation of Landscape Inspection ReportTab 4
 2. Consideration of Replacement of Viburnum ProposalTab 5
 3. Consideration of Installment of Summer Mix Annuals ProposalTab 6
 4. Consideration of Removal of Hedges ProposalTab 7
 5. Consideration of Drip Irrigation ProposalTab 8
 6. Discussion of Landscape Concerns
 - C.** District Counsel
 1. Discussion of Pond 9 Easement Issues
 2. Discussion of Summons Letter Received for Second Amended Complaint.....Tab 9
 - D.** District Engineer
 1. Discussion of Geo Tech Services
 - E.** District Manager
 1. Presentation of District Manager's ReportTab 10

5. BUSINESS ITEMS

- A. Consideration of New Pool Service Contract Proposals.....USC
- B. Consideration of Amenity Area Repair Proposals.....Tab 11**
- C. Discussion of Meeting Time and Location
- D. Discussion of CDD Meeting Options
- E. Discussion of Resolution 2015-20, Threshold for DM Approval.....Tab 12**
- F. Discussion of Security Services Cancellation.....Tab 13**
- G. Discussion of Hog Trapping Services Cancellation.....Tab 14**
- H. Discussion of New Pool Sign.....Tab 15**
- I. Discussion of New Exercise Frame Proposal.....Tab 16**

6. SUPERVISOR REQUESTS

7. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact us at (813) 533-2950.

Sincerely,

Christina Newsome

Christina Newsome
District Manager

Tab 1

Happy Scribe Example Transcription

00:00:00.090

Speaker 1 Alrighty, I have the time at 1035. We are going to go ahead and get started. I'd like to thank everyone for coming to the regular Board of Supervisors meeting for the reserve at Pradera Community Development District, held today, Thursday, June 15, at the offices of Rosetta and Company, located at 2700 South Pawkenburg Road, suite 27, 45 and Riverview, Florida 33578. Present. Present and constituting a quorum. Today we have Ms. Maya Wyatt, mr. Nick Peretti, ms. Charlothe Johnson and Ms. Heidi Tayman, representing district management. You have myself, Christina Newsom, on the phone. We have District Council Scott Steady. We also have Kyle Thornton, district engineer here, as well as David Manson with L P and Mr. John Fowler with Rosetta Landscape Inspection services. I don't see any audience members here today. We're just going to go ahead and jump into our agenda today. So tab one board members is going to be consideration of the meeting minutes from the April 20 meeting. And I'll give you guys a few moments to review that. And then I'll be looking for a motion to approve those.

Costs for Transcription

1. Choose your plan 2. Add billing details 3. Confirmation

Monthly **Annually Save 40%**

Basic - \$10
Per month - Billed annually

- ✓ 120 minutes per month
- ✓ Export in TXT, SRT, and Word

Pro - \$17
Per month - Billed annually

- ✓ Everything in Basic
- ✓ 300 minutes per month
- ✓ Export in +10 formats
- ✓ Priority chat support

Business - \$29
Per month - Billed annually

- ✓ Everything in Pro
- ✓ 600 minutes per month
- ✓ 3 users included
- ✓ 5% discount on our human-made services

Add additional hours

How many hours a month do you need?

Your Business plan comes with 600 minutes of uploads (10 hours). The total price of your subscription will increase based on the number of hours.

10 hours 15 hours 25 hours 50 hours 100 hours

Need more than 100 hours?
Contact our sales team to get a custom pricing

Contact Sales

Your order Price includes EU VAT

Overview

Business plan \$348.00/year

Renewal date July 16, 2024

Workspace

Crystal's Workspace
1 member

Total \$348.00 [Continue](#)

Payment Methods

Which payment methods are accepted?

Written by Maria Zenagui Glaili
Updated over a week ago

As of now, we only accept cards (**either debit or credit**), or bank transfers for bulk purchases of 10 hours or more.

Tab 2

RESERVE AT PRADERA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

**Operation and Maintenance Expenditures
June 2023
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2023 through June 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$76,001.92**

Approval of Expenditures:

___ Chairperson

___ Vice Chairperson

___ Assistant Secretary

Reserve at Pradera Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2023 Through June 30, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Advanced Aquatic Services, Inc.	100166	10549707	Pond Maintenance 06/23	\$ 1,935.00
Aqua Sentry	100167	8847	Pool Service Contract 06/23	\$ 894.94
Aqua Sentry	100175	8940	Pool Equipment Replacement 06/23	\$ 529.63
Blitzen Lighting LLC	100160	1494	Holiday Lighting 05/23	\$ 1,985.50
Charla G Johnson	100168	CJ051823	Board of Supervisors 05/18/23	\$ 200.00
Charla G Johnson	100168	CJ061523	Board of Supervisors 06/15/23	\$ 200.00
Charter Communications	ACH	2490284051923	Internet Service 05/23	\$ 167.97
Florida Department of Health Hillsborough County	100157	29-BID-6559296	Pool Permit 06/23 29-60-1849168	\$ 150.00
Florida Department of Health Hillsborough County	100158	29-BID-6558950	Pool Permit 06/23 29-60-1569059	\$ 275.00
Fountain Kings, Inc.	100161	05302023	Initial 50% Deposit for Entrance Sign Repair 05/23	\$ 3,568.42
Fountain Kings, Inc.	100161	06072023	Clubhouse Fountain Repair 06/23	\$ 311.86
Halff Associates, Inc	100162	10097184	Engineering Services 05/23	\$ 2,274.59
Heidi A Tayman	100169	HT051823	Board of Supervisors 05/18/23	\$ 200.00
Heidi A Tayman	100169	HT061523	Board of Supervisors 06/15/23	\$ 200.00

Reserve at Pradera Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2023 Through June 30, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hillsborough County BOCC	ACH	3629519463 05/23	12051 Palmera Reserve Drive 05/23	\$ 785.03
HomeTeam Pest Defense, Inc.	100170	92711754	Pest Control Services 05/23	\$ 40.00
HomeTeam Pest Defense, Inc.	100170	93400956	Pest Control Services 06/23	\$ 40.00
Jayson Caines	100171	JC051823	Board of Supervisors 05/18/23	\$ 200.00
Jerry Richardson Trapper	100163	1773	Wildlife Services 06/23	\$ 1,100.00
Landscape Maintenance Professionals, Inc.	100165	173970-2	Monthly Landscaping 03/23	\$ 14,207.25
Landscape Maintenance Professionals, Inc.	100165	175213	Annuals 04/23	\$ 3,363.30
Landscape Maintenance Professionals, Inc.	100165	176161	Monthly Landscaping 06/23	\$ 15,117.91
Landscape Maintenance Professionals, Inc.	100165	176425	Fertilization 05/23	\$ 5,468.00
Landscape Maintenance Professionals, Inc.	100165	176426	Pest Control Services 05/23	\$ 242.00
Landscape Maintenance Professionals, Inc.	100172	176545	Irrigation Repairs 06/23	\$ 143.00
Marc Security Services LLC	100164	1051	Security Gate Services 05/23	\$ 1,376.00
Marc Security Services LLC	100164	1063	Security Gate Services 06/23	\$ 688.00

Reserve at Pradera Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2023 Through June 30, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Maya Wyatt	100173	MW051823	Board of Supervisors 05/18/23	\$ 200.00
Maya Wyatt	100173	MW061523	Board of Supervisors 06/15/23	\$ 200.00
Nicholas Perrette	100174	NP051823	Board of Supervisors 05/18/23	\$ 200.00
Nicholas Perrette	100174	NP061523	Board of Supervisors 06/15/23	\$ 200.00
Rizzetta & Company, Inc.	100156	INV0000080658	District Management Services 06/23	\$ 4,486.25
TECO	ACH	TECO Summary 05/23 224	Tampa Electric Summary 05/23	\$ 14,002.27
Total Community Maintenance, LLC	100159	5748	Monthly Cleaning & Maintenance 06/23	\$ <u>1,050.00</u>
Report Total				\$ <u>76,001.92</u>

Tab 3



Reserve at Pradera

Community Development District



Waterway Inspection Report

Reason for Inspection:

Quality Assurance

Inspection Date:

6/14/2023

Prepared for:

Reserve at Pradera

Community Development District

Prepared by:

Tom Donaghy, Service Manager

Doug Agnew, Senior Environmental Consultant

www.AdvancedAquatic.com

lakes@advancedaquatic.com

292 S. Military Trail, Deerfield Beach, FL 33442

Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa

1-800-491-9621



TABLE OF CONTENTS

Site Assessments

Sites 1-2	2
Sites 3-4	3
Sites 5-6	4
Sites 7-8	5
Sites 9-10	6
Sites 11-12	7
Sites 13-14	8

Site Map	9
----------------	---

www.AdvancedAquatic.com
lakes@advancedaquatic.com

292 S. Military Trail, Deerfield Beach, FL 33442

Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa
1-800-491-9621



Site Assessments

Pond 1

Comments:

Treatment In Progress

We are now treating all Spatterdock in pond.

We're focusing on improving the treatment coverage on the shallow end of this pond.

Healthy native Gulf Spikerush benefitting the pond ecosystem.



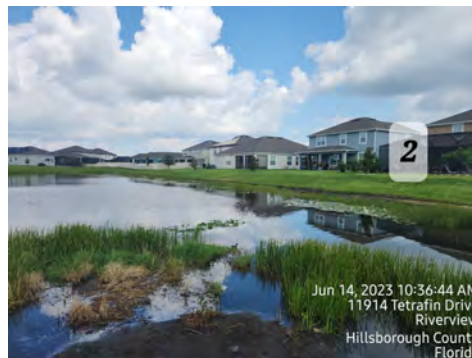
Pond 2

Comments:

Treatment In Progress

Treating all Spatterdock in pond.
Algae observed and treated.

There is very robust and healthy native Gulf Spikerush benefitting the pond ecosystem.



www.AdvancedAquatic.com
lakes@advancedaquatic.com

292 S. Military Trail, Deerfield Beach, FL 33442

Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa
1-800-491-9621

Site Assessments

Pond 3

Comments:

Treatment In Progress

Treating all Spatterdock in the pond. Observed and treated Torpedo Grass and Eel Grass as well.

We're focusing on improving the treatment coverage on both shallow ends of this pond.



Pond 4

Comments:

Treatment In Progress

Treating all Spatterdock in pond. We're focusing on improving the treatment coverage of the Spatterdock within the small sump areas connected to this pond.

Although found only in small groupings, there is healthy native Gulf Spikerush benefitting the pond ecosystem.



Site Assessments

Pond 5

Comments:

Treatment In Progress

Observed and treated Algae and Torpedo Grass. Treating all Spatterdock in pond.

The decaying Cattail growth was cut down and removed within this pond in June.



Pond 6

Comments:

Treatment In Progress

Treating all Spatterdock in the pond.

Also, focusing on algal treatments within this pond.

Healthy native Gulf Spikerush and Pontederia cordata benefitting the pond ecosystem.





Site Assessments

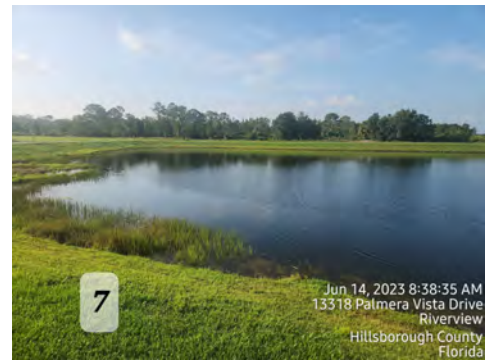
Pond 7

Comments:

Treatment In Progress

Treating all Spatterdock in the pond.
Observed and treated Eel Grass and Torpedo Grass as well.

Healthy native Gulf Spikerush benefitting the pond ecosystem.



Pond 8

Comments:

Treatment In Progress

Treating all Spatterdock in the pond.

Also, focusing on algal treatments within this pond.



www.AdvancedAquatic.com
lakes@advancedaquatic.com

292 S. Military Trail, Deerfield Beach, FL 33442

Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa
1-800-491-9621

Site Assessments

Pond 9

Comments:

Normal Growth Observed

Treating all Spatterdock within the pond with multiple Sonar applications over the next several weeks. This treatment strategy will control the Spatterdock without harming the majority of the native Gulf Spikerush.

Torpedo Grass and Alligatorweed observed and treated as well.



Pond 10

Comments:

Treatment In Progress

Treating all Spatterdock within the pond.



Site Assessments

Pond 11

Comments:

Treatment In Progress

Treating all Spatterdock within the pond.

Healthy native Gulf Spikerush benefitting the pond ecosystem.



Pond 12

Comments:

Treatment In Progress

Treating all Spatterdock within the pond.

The decaying Cattail growth was cut down and removed within this pond in June.



Site Assessments

Pond 13

Comments:

Treatment In Progress

Treating all Spatterdock within the pond.

Treated Cattail continuing to decompose.



Pond 14

Comments:

Treatment In Progress

Treating all the Spatterdock within the pond.

Treated Cattail continuing to decompose.

The yellow turbidity barrier was removed from the pond in June.



Map

#915 Reserve at Pradera CDD

12051 Pradera Reserve Blvd
Riverview, FL 33579



www.AdvancedAquatic.com
lakes@advancedaquatic.com

292 S. Military Trail, Deerfield Beach, FL 33442

Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa
 1-800-491-9621

Tab 4

THE RESERVE AT PRADERA

LANDSCAPE INSPECTION REPORT



June 22nd, 2023
Rizzetta & Company
John Fowler – Landscape Specialist



Rizzetta & Company
Professionals in Community Management

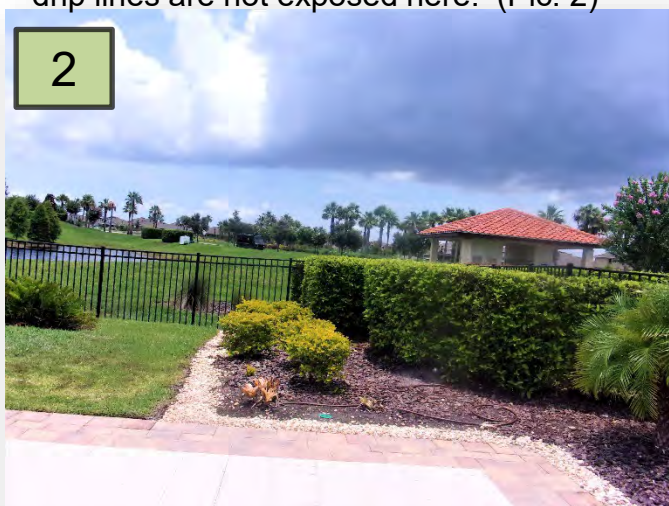
Summary, Pradera Preserve Blvd., Quackgrass

General Updates, Recent & Upcoming Maintenance Events

- Turf is filling in throughout the district now rainy season has started.
- Every week mowing schedule has started.
- Broadleaf weeds need to be treated in all Bahia.

The following are action items for LMP Landscaping to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation. Underlined text is for Board attention.

1. Bare areas in each annual bed where they did not recover when there were irrigation issues. Please fill in the bare areas with more annuals.
2. Remove dead Bromeliads within the pool area. Also, supply a proposal to mulch so drip lines are not exposed here. (Pic. 2)
6. Treat the weeds in the beds on the South ROW of Balm Riverview Rd.
7. Need to remove the excess Spanish Moss in the Red Maple trees on the Balm Riverview Rd. ROW. (Pic. 7)



3. Treat the broadleaf turf weeds within the pool area next to the pavers.
4. Viburnum along the fence on Balm Riverview Rd. South of Pradera Reserve Blvd have been determined by LMP they will not survive and need to be replaced.
5. LMP has determined there is a dead Magnolia along the fence on Balm Riverview Rd. ROW South of PRB entrance. Need a proposal for replacement.
8. The vinyl fence on the Northside of pond 1 is CDD property and the turf growth at the base needs to be maintained.
9. Remove dead or diseased material within the Croton on the 2 Eastern most median beds on Pradera Reserve Blvd.
10. Large grassy weeds growing within the Indian Hawthorne on the East roundabout on Pradera Reserve Blvd. Treat the small ones and hand remove large ones.



11. Remove vine growing within a tree at Paw Park. (Pic. 11)



12. Treat the broadleaf turf weeds on Quackgrass roundabout.

13. Treat crack weeds in the sidewalk on Pradera Reserve Blvd.

14. Need to set strong bed lines in the median on Pradera Reserve Blvd. between the large East roundabout to Grassland Way.

15. Need to treat the weeds in the median bed on Pradera Reserve Blvd. between the large East roundabout to Grassland Way.

16. Dead fronds in the Washington Palms that need to be removed on Pradera Reserve Blvd. from Grassland Way to large West roundabout.

17. Ensure all hardscapes are pruned each mowing event. Moss Grass Way and Bermuda Grass Way has been missed in the past.

18. Treat the weeds in the new median bed on Pradera Reserve Blvd. between Grassland Way and the large West roundabout.

19. Treat joint crack weeds on Pradera Reserve Blvd. between the asphalt and curb.

20. Remove a hanging frond on a Bismark Palm at the large West roundabout on Pradera Reserve Blvd. (Pic. 20)

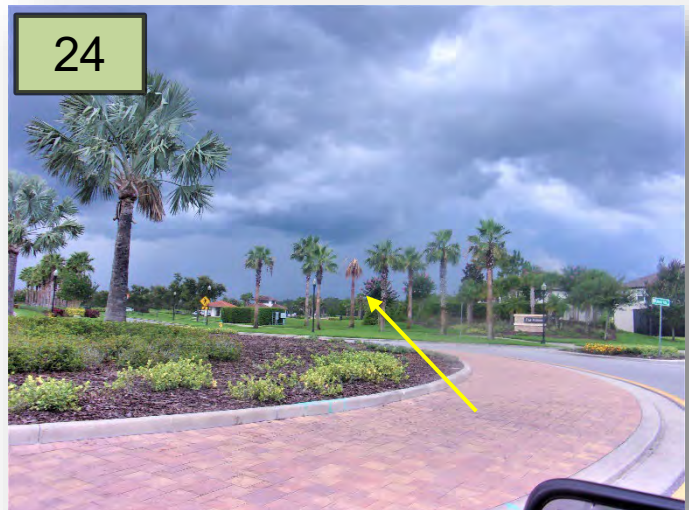


21. There is a dead Washington Palm on the Southwest side of the South roundabout on Pradera Reserve Blvd.

22. Ensure the that mowing is being completed behind the berm on the Southwest Side of Pradera Reserve Blvd. and Palmera Vista Dr. It appears it is not being serviced.

23. Treat the weeds in the pavers and bed on the newly planted large roundabout on the Southwest end of Pradera Reserve Blvd.

24. There is a dead palm tree on Pradera Reserve Blvd. near The Oaks monument on Pradera Reserve Blvd. (Pic. 24)



Palmera Vista Dr.

25. Prune the Pygmy Date Palms so they are not touching The Oak monument on Pradera Reserve Blvd.
26. Treat the Dollar weed in the turf at the roundabout on Palmera Vista Dr. where the models were at.
27. Treat the weeds in the bed at the Greenchop Pl. roundabout.
28. There is a tree down that needs to be put back up, straightened, and staked in the roundabout at the end of Greenchop Pl. (Pic. 28)



Tab 5



PO Box 267
 Seffner, FL 33583
 O: 813-757-6500
 F: 813-757-6501

Estimate

Submitted To:
The Reserve at Pradera 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Date	7/11/2023
Estimate #	84578
LMP REPRESENTATIVE	
DMFRN	
PO #	
Work Order #	

--

DESCRIPTION	QTY	COST	TOTAL
Replacement of viburnum along South side of Balm Riverview fenceline. All work includes, clean-up, removal, and disposal of debris generated during the course of work. Note: Irrigation modifications necessary will be invoiced separately as 'time and materials'			
Viburnum - Odorotissimum 7g	83	65.00	5,395.00
Mulch - Pine Bark CY	13	65.00	845.00

TOTAL	\$6,240.00
--------------	-------------------

TERMS AND CONDITIONS:

LMP reserves the right to withdraw this proposal if not accepted within 21 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material. LMP cannot warranty against Acts of God, including cold weather events & natural disasters. Also, no warranty will be provided on any material that has been transplanted from another part of the property.

OWNER / AGENT

DATE

Tab 6



PO Box 267
 Seffner, FL 33583
 O: 813-757-6500
 F: 813-757-6501

Estimate

Submitted To:
The Reserve at Pradera 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Date	7/11/2023
Estimate #	84577
LMP REPRESENTATIVE	
DMFRN	
PO #	
Work Order #	

--

DESCRIPTION	QTY	COST	TOTAL
Install Summer Mix annuals All work includes, clean-up, removal, and disposal of debris generated during the course of work. Note: Irrigation modifications necessary will be invoiced separately as 'time and materials'			
Annuals - Summer Mix 4" Pot	936	2.80	2,620.80

TOTAL	\$2,620.80
--------------	-------------------

TERMS AND CONDITIONS:

LMP reserves the right to withdraw this proposal if not accepted within 21 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material. LMP cannot warranty against Acts of God, including cold weather events & natural disasters. Also, no warranty will be provided on any material that has been transplanted from another part of the property.

OWNER / AGENT

DATE

Tab 7



PO Box 267
 Seffner, FL 33583
 O: 813-757-6500
 F: 813-757-6501

Estimate

Submitted To:
The Reserve at Pradera 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Date	7/10/2023
Estimate #	84536
LMP REPRESENTATIVE	
DMFRN	
PO #	
Work Order #	

--

DESCRIPTION	QTY	COST	TOTAL
Removal of hedges(99) & 1 Magnolia that has died from drip being kinked & damaged from roots South side of Balm Riverview. A separate proposal has been submitted for replacing drip & 1 for replacing the bushes. All work includes, clean-up, removal, and disposal of debris generated during the course of work. Note: Irrigation modifications necessary will be invoiced separately as 'time and materials'			
Bed Prep/ Debris/ Disposal HR	1	1,561.50	1,561.50

TOTAL	\$1,561.50
--------------	-------------------

TERMS AND CONDITIONS:

LMP reserves the right to withdraw this proposal if not accepted within 21 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material. LMP cannot warranty against Acts of God, including cold weather events & natural disasters. Also, no warranty will be provided on any material that has been transplanted from another part of the property.

OWNER / AGENT

DATE

Tab 8



PO Box 267
 Seffner, FL 33583
 O: 813-757-6500
 F: 813-757-6501

Estimate

Submitted To:
The Reserve at Pradera 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Date	6/24/2023
Estimate #	84256
LMP REPRESENTATIVE	
DG-SI	
PO #	
Work Order #	

Balm Riverview - zones 33 and 33 - viburnum hedge.

DESCRIPTION	QTY	COST	TOTAL
Replace drip irrigation per ft.	1,250	1.70	2,125.00
Replace 1250 ft. of drip irrigation that is clogged.			

TOTAL	\$2,125.00
--------------	-------------------

TERMS AND CONDITIONS:

LMP reserves the right to withdraw this proposal if not accepted within 21 days of the date listed above. Any alteration or deviation to scope of work involving additional costs must be agreed upon in writing as a separate proposal or change order to this proposal. Periodic invoices may be submitted if job is substantial in nature with final invoice being submitted at completion of project. No finance charge will be imposed if the total of said work is paid in full within 30 days of invoice date. If not paid in full within 30 days, then customer is subject to finance charges on the balance of the work from the invoice date at a rate of 1.5% per month until paid. LMP shall have the right to stop work under this contract until all outstanding amounts including finance charges are paid in full. Payments will be applied to the oldest invoices.

ACCEPTANCE OF PROPOSAL: The above prices, scope of work and terms and conditions are hereby satisfactorily agreed upon. LMP, Inc. has been authorized to perform the work as outlined and payment will be made as outlined above. The above pricing does not include any unforeseen modifications to the said irrigation system that could not be reasonably accounted for prior to job start. All plant material carries a one (1) year warranty provided LMP, Inc. is performing landscape maintenance services to the area installed or enhanced at the time of installation. If not, then there is no warranty on the plant material. LMP cannot warranty against Acts of God, including cold weather events & natural disasters. Also, no warranty will be provided on any material that has been transplanted from another part of the property.

OWNER / AGENT

DATE

Tab 9

IN THE COUNTY COURT OF THE THIRTEENTH JUDICIAL CIRCUIT
IN AND FOR HILLSBOROUGH COUNTY, FLORIDA

TKOT ENTERPRISES, LLC
dba JAN PRO OF TAMPA,

Plaintiff,

Case No.: 23-CC-072008

vs.

RESERVE AT PRADERA CDD,

Defendant.

7/03/2023 11:37AM
ID #123-891882
ERJF

SUMMONS
Second Amended Complaint

THE STATE OF FLORIDA:

To each Sheriff of the State:

YOU ARE HEREBY COMMANDED to serve this Summons and copy of the Complaint or Petition in the action on Defendant:

RESERVE AT PRADERA CDD,
Serve: Rizzetta & Company, Inc.
District Office
2700 S. Falkenburg Road, Suite 2745
Riverview, FL 33578

Each Defendant is hereby required to serve written defenses to said Complaint or Petition on Plaintiff's attorney, whose name and address is:

MARCADIS SINGER, P.A.
5104 South Westshore Blvd.
Tampa, Florida 33611

Within twenty (20) days after service of this Summons on Defendant, exclusive of the day of service, and to file the original of the defenses with the Clerk at Hillsborough County Courthouse, 800 East Twiggs Street, Tampa, FL 33602, either before service on Plaintiff's attorney or immediately thereafter. If Defendant fails to do so, a default will be entered against Defendant for the relief demanded in the Complaint or Petition.

WITNESS my hand and seal of this Court on the 28 day of JUNE,
2023.



CLERK OF COURT
Clerk of the Court
By: Heather Horner
Deputy Clerk

230626/112801/JYL

IN THE COUNTY COURT OF THE THIRTEENTH JUDICIAL CIRCUIT
IN AND FOR HILLSBOROUGH COUNTY, FLORIDA

TKOT ENTERPRISES, LLC
dba JAN PRO OF TAMPA,

Plaintiff,

Case No.: 23-CC-072008

vs.

RESERVE AT PRADERA CDD,

Defendant.

SECOND AMENDED COMPLAINT

Plaintiff, TKOT ENTERPRISES, LLC dba JAN PRO OF TAMPA, sues the Defendant, RESERVE AT PRADERA CDD, and for its Second Amended Complaint states as follows:

COUNT I - BREACH OF CONTRACT

1. This is an action for damages that do not exceed \$50,000.00, exclusive of interest, court costs and attorney's fees.

2. Plaintiff, TKOT ENTERPRISES, LLC dba JAN PRO OF TAMPA, and Defendant, RESERVE AT PRADERA CDD, entered into a Contract, a copy being attached hereto and made a part hereof.

3. Plaintiff performed all conditions required by the Contract.

4. The Defendant is in default of the Contract by failing to make payment and Plaintiff is entitled, pursuant to the terms of the Contract, to the sum of \$12,218.04, by virtue of default, together with interest thereon.

5. Plaintiff is obligated to pay its attorneys a fee for their services, and pursuant to the terms of the Contract, Defendant agreed to pay attorney's fees in the event of default.

WHEREFORE, Plaintiff demands judgment against the Defendant in the sum of \$12,218.04, together with interest, court costs and attorney's fees.

COUNT II - OPEN ACCOUNT

6. This is an action for damages that do not exceed \$50,000.00, exclusive of interest and court costs.

7. The Defendant owes the Plaintiff \$12,218.04 that is due with interest, in accordance with the attached account.

WHEREFORE, Plaintiff demands judgment against the Defendant in the sum of \$12,218.04, together with interest and court costs.

COUNT III - ACCOUNT STATED

8. This is an action for damages that do not exceed \$50,000.00, exclusive of interest and court costs.

9. Before the institution of this action, Plaintiff and Defendant had business transactions between them and agreed to the resulting balance.

10. Plaintiff rendered a statement of it to Defendant, a copy being attached, and Defendant did not object to the statement.

11. The Defendant owes the Plaintiff \$12,218.04 that is due with interest, in accordance with the attached account.

WHEREFORE, Plaintiff demands judgment against the Defendant in the sum of \$12,218.04, together with interest and court costs.

COUNT IV - UNJUST ENRICHMENT

12. This is an action for damages that do not exceed \$50,000.00, exclusive of interest and court costs.

13. Plaintiff has conferred a benefit on the Defendant and they have knowledge thereof.

14. Defendant voluntarily accepted and retained the benefit conferred.

15. The circumstances are such that it would be inequitable for the Defendant to retain the benefit without paying the value thereof to the Plaintiff in the sum of \$12,218.04.

16. Defendant would be unjustly enriched if allowed to retain the benefit without paying the value thereof.

WHEREFORE, Plaintiff demands judgment against the Defendant in the sum of \$12,218.04, together with interest and court costs.

Dated: June 22, 2023.

Respectfully submitted,

MARCADIS SINGER, P.A.

By: */s/ Gilbert M. Singer*
() Ralph S. Marcadis, Esquire, FL Bar #351458
() Gilbert M. Singer, Esquire, FL Bar #282987
() Amy J. Winarsky, Esquire, FL Bar #900140
() Jonathan P. Hempfling, Esquire, FL Bar #89067
() Robert J. Lindeman, Esquire, FL Bar #112608
() Stuart H. Marcadis, Esquire, FL Bar #121587
5104 South Westshore Blvd., Tampa, FL 33611
813/288-1881, toll free 888/547-1881
Fax: 813/288-9678
E-service: pleadings@marcadislaw.com
ATTORNEY FOR PLAINTIFF

230621/112801/IVL



CLEANING AGREEMENT

This Agreement, dated September 28, 2020, is made between JAN-PRO CLEANING SYSTEMS, INC. ("JAN-PRO") Reserve at Pradera CDD ("CLIENT"). Both JAN-PRO and CLIENT agree that JAN-PRO will begin service on September 30, 2020, with the following terms and conditions:

- 1. CLIENT agrees to contract JAN-PRO to perform cleaning services 5 days per week.
2. JAN-PRO will provide all chemicals, equipment, labor and supervision. CLIENT will provide all restroom paper products, hand soap, and trashcan liners.
3. This business contract agreement is obtained by JAN-PRO for the business benefit of a JAN-PRO Franchisee who hereby agrees to comply with the terms and conditions of this agreement. The Franchisee selected to service this CLIENT will be announced prior to the start date of service.
4. JAN-PRO Franchisee has successfully completed the JAN-PRO training program.
5. CLIENT agrees to verbally notify JAN-PRO of any non performance prior to written notification.
6. CLIENT agrees that during the term of this agreement and within ninety (90) days after termination of this agreement, will not employ directly or indirectly any employees, agent representatives or Franchisees of JAN-PRO.
7. This agreement is a month to month contract that can be terminated anytime with a 30 day notice.
8. Terms: Invoices are sent out on the 1st of each month, with current payment due by the 15th of that month, delinquent by the 10th of the following month. A finance charge of 1.5% per month (minimum \$15.00) will be assessed on all delinquent accounts.

CLIENT

BY: [Signature]

NAME: Gary S Moore

TITLE: District Manager

JAN-PRO

BY: [Signature]

NAME: Laura Ricchini

TITLE: Regional Director

JAN-PRO of Tampa Bay

6908 W. Linebaugh Ave.
Tampa, FL 33625

Phone # 813-864-1940 desiree.pagan@jan-pro.com
Fax # 813-864-1941 www.jan-pro.com/tampabay

Date
5/24/2022

To:
Reserve at Pradera CDD c/o Rizzetta Attn.: Accounts Payable 9428 Camden Field Parkway Riverview, FL 33578

		Amount Due	Amount Enc.		
		\$12,218.04			
Date	Transaction	Amount	Balance		
06/30/2021	Balance forward		3,466.67		
07/01/2021	INV #170657. Due 07/16/2021. MV ID:55715679	3,466.67	6,933.34		
07/07/2021	PMT #001204.	-3,466.67	3,466.67		
08/01/2021	INV #171673. Due 08/16/2021. MV ID:56328491	3,466.67	6,933.34		
08/02/2021	PMT #001216.	-3,466.67	3,466.67		
08/31/2021	PMT #001231.	-3,466.67	0.00		
09/01/2021	INV #172794. Due 09/16/2021. MV ID:56852482	3,466.67	3,466.67		
10/01/2021	INV #173881. Due 10/16/2021. MV ID:57335773	3,466.67	6,933.34		
11/01/2021	INV #174947. Due 11/16/2021. MV ID:57924687	3,466.67	10,400.01		
12/01/2021	INV #176102. Due 12/16/2021. MV ID:58514860	1,658.03	12,058.04		
12/07/2021	INV #176404. Due 12/22/2021. MV ID:58730237	160.00	12,218.04		
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
0.00	0.00	0.00	0.00	12,218.04	\$12,218.04

**IN THE CIRCUIT/COUNTY COURT OF THE THIRTEENTH JUDICIAL
CIRCUIT, IN AND FOR HILLSBOROUGH COUNTY, FLORIDA**

JAN PRO CLEANING SYSTEMS INC

Plaintiffs,

v.

Case Number: 23-CC-072008

Division H

RESERVE AT PRADERA HOMEOWNERS ASSOCIATION INC

Defendants.

DIFFERENTIATED CASE MANAGEMENT ORDER
ESTABLISHING DEADLINES

(GENERAL COUNTY CIVIL CASES FILED AFTER APRIL 30, 2021)

THIS CAUSE comes before the Court on review of Amendment 12 to Florida Supreme Court Administrative Order AOSC20-23 (the “**Supreme Court Order**”). The Supreme Court Order directs that the chief judge of each circuit issue an administrative order requiring the presiding judge for each civil case to actively manage civil cases pursuant to a differentiated case management process. Consistent with this requirement, the Chief Judge of the Thirteenth Judicial Circuit issued Administrative Order S-2021-024 (the “**Case Management Plan**”) on April 26, 2021.

Accordingly, it is now

FOUND, ORDERED, and ADJUDGED that:

1. **Designation of Case.** This case is preliminarily designated as a *General* civil case, as defined by the Supreme Court Order and the Case Management Plan.
2. **Plaintiff’s Obligation to Serve DCM Order on All Defendants.** Consistent with the Case Management Plan, this Differentiated Case Management Order Establishing Deadlines (the “**DCM Order**”) has been generated automatically with the filing of the complaint and will be provided to Plaintiff along with the summons. Plaintiff is **DIRECTED** to

Filed 5/4/2023 10:05:36 AM Hillsborough County Clerk of the Circuit Court

serve the DCM Order on each and every named defendant in the same manner and at the same time as the complaint itself is served.

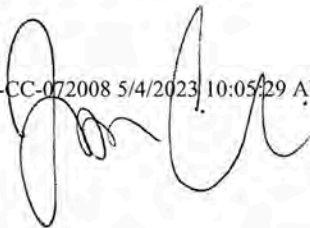
3. **Conformity with Supreme Court Order's Directive.** The deadlines established in this DCM Order are set in conformity with the Supreme Court Order's directive that General civil cases be managed according to the time standards specified in Florida Rule of General Practice and Judicial Administration 2.250(a)(1)(B).
4. **Procedure for Modification of Deadlines.** Counsel or any unrepresented parties, or both, may seek to modify the deadlines set forth in this order by either:
 - a. Filing a motion and setting it for hearing; or
 - b. Stipulating to new deadlines and submitting an Amended Differentiated Case Management Order ("**Amended DCM Order**") in substantially the same form as this DCM Order and containing the same deadline categories. An Amended DCM Order form is available under the "Forms" tab of the undersigned's page at <http://www.fljud13.org>.
5. **Firm Trial Date to be Set by Uniform Trial Scheduling Order.** Consistent with the Supreme Court Order's mandate, the deadlines set forth in this DCM Order contemplate a projected trial date within 18 months after the filing of the complaint. A firm pretrial conference and trial date will be set through entry of a separate Trial Scheduling Order by the presiding judge for each civil case.
6. **Failure to Comply.** The failure to comply with any part of this DCM Order may result in dismissal of the complaint without prejudice; entry of a judicial default; monetary sanctions against counsel or any unrepresented parties, or both; or any other sanctions deemed appropriate by the Court.
7. **Requirement to Review and Comply with Administrative Order for County Civil Division.** Counsel and any unrepresented parties are **DIRECTED** to review and comply with all provisions of the Thirteenth Circuit's Administrative Order S-2021-026 (*County Civil Division*) as well as the presiding judge's procedures and preferences available under the "Procedures/Preferences" tab of the undersigned's page at <http://www.fljud13.org>.
8. **Deadlines.** The deadlines set forth herein are **ESTABLISHED** and will **GOVERN** this case and will be strictly enforced by the Court. Counsel and any self-represented parties are **DIRECTED** to review, calendar, and abide by them.

Action or Event	Date
Complaint filing date.	05/03/2023
Deadline for service of complaint.	08/31/2023

[120 days after filing of complaint; <i>see</i> Rule 1.070(j), Fla. R. Civ. P.]	
Deadline for adding parties. [150 days after filing of complaint; subject to Rule 1.210, Fla. R. Civ. P.]	10/2/2023
Deadline for service under extensions. [180 days after filing of complaint; <i>see</i> Rule 1.070(j), Fla. R. Civ.P.]	10/30/2023
Deadline for completion of fact discovery. [270 day after filing of complaint.] [NOTE: All discovery must be served in time for a timely response to be received prior to the deadline for completion of fact discovery. All non-expert witness depositions must occur prior to the completion of fact discovery. Failure to timely complete discovery by the deadline may result in, among other things, exclusion of evidence and/or sanctions.]	01/29/2024
Deadline for filing motion to compel discovery. [284 days after filing of complaint.]	02/12/2024
Plaintiff's expert disclosure deadline. [300 days after filing of complaint.]	02/27/2024
Defendant's expert disclosure deadline. [330 days after filing of complaint.]	03/28/2024
Rebuttal expert disclosure deadline. [344 days after filing of complaint.]	04/11/2024
Deadline for filing stipulated Notice for Trial or a Motion to Set Case for Trial. [360 days after filing of complaint.]	04/29/2024
Deadline for completion of compulsory medical exam, if applicable and requested ("CME"). [390 days after filing of complaint; subject to Rule 1.360(1)(A), Fla. R. Civ. P.]	05/27/2024
Deadline for completion of mediation or non-	05/27/2024

binding arbitration. [390 days after filing of complaint.]	
Deadline for completion of expert discovery. [420 days after filing of complaint.]	06/26/2024
Deadline for filing any dispositive motion, <i>Daubert</i> motion or objection to pleadings. [420 days after filing of complaint.]	06/26/2024
Date of the pretrial meeting between counsel and any unrepresented parties. [450 days after filing of complaint.]	07/26/2024
Deadline for filing the joint final pretrial statement, any motion in limine, proposed jury instructions, and verdict form. [480 days after filing of complaint.]	08/26/2024
Date of the final pretrial conference. [510 days after filing of complaint.]	09/24/2024
Month and year of the projected trial term. [540 days after filing of complaint; the trial week will be set by an Order Setting Case for Trial & Pretrial at a later date; <i>see</i> Florida Rule of General Practice and Judicial Administration 2.250(a)(1)(B).]	October, 2024

ENTERED by the undersigned judge on the date imprinted below.

23-CC-072008 5/4/2023 10:05:29 AM


23-CC-072008 5/4/2023 10:05:29 AM
 James S Giardina, County Judge

Tab 10



Rizzetta & Company

July 20

District Manager's Report

2023

R
E
S
E
R
V
E

A
T

P
R
A
D
E
R
A

C
D
D

UPCOMING DATES TO REMEMBER

- **Next Meeting:** Aug 17, 2023, at 630p – Public Hearing for budget Adoption
- **Next Election:** November 2024

<u>FINANCIAL SUMMARY</u>	<u>5/31/2023</u>
General Fund Cash & Investment Balance:	\$289,299
Reserve Fund Cash & Investment Balance:	\$70,558
Debt Service Fund Investment Balance:	\$229,251
Total Cash and Investment Balances:	\$589,108
General Fund Expense Variance: \$20,043	Over Budget



Rizzetta & Company

UPDATES:

- It was reported on 07/11/2023 that the display case located at the mail kiosk had been vandalized. Pricing for replacement has been attached. (Picture below)



Home > Bulletin & Cork Boards > Item ID # SCBBR

Item ID # SCBBR

Outdoor Enclosed Bulletin Boards | Radius Edge Single Door Display Cases

[More Colors](#) [More Sizes Available](#)

PRODUCT HIGHLIGHTS

- Outdoor Enclosed Bulletin Board
- Contemporary Radius Edge Cabinet Corners
- Aluminum Case Construction
- Weather Resistant Enclosed Display Cabinet

[SEE MORE](#)

MULTIPLE OPTIONS

Outdoor Bulletin Board Finishes



Optional Vinyl Colors



[MANY MORE...](#)

QUANTITY DISCOUNTS

QTY*	Discount (%)
QTY 1-4	0%
QTY 5-9	10%
QTY 10-24	15%
QTY 25-49	20%
QTY 50-99	0%



Built to Order

Order today and receive it by August 8 - 15.

From \$251.00

Quantity

Choose your size, color, and options when applicable.

[VIEW OPTIONS & PRICING](#)

[ADD TO CART \(MAKE SELECTIONS FIRST\)](#)

Request a Quote

Add to wish list

Get help buying. Chat now or Call 800-289-1539



[View all 12 photos](#)

OVERVIEW SPECIFICATIONS SIZE CHART PRODUCT OPTIONS WARRANTY & RETURNS SHIPPING



Product Details

- **Outdoor Enclosed Bulletin Board**
- Contemporary Radius Edge Cabinet Corners
- Aluminum Case Construction
- Weather Resistant Enclosed Display Cabinet
- **Enclosed Cork Bulletin Board**
- Sleek radius edge design with with mitered corners
- Wall Mount, Single Door
- Full length piano hinges (opens right to left)
- Locking Message Display Case
- Security cam-lock is positioned on front of frame (2 keys included)
- Overall Exterior Cabinet Depth: **2"**
- Interior Useable Depth: **5/8"**
- Extra deep for displaying bulkier items.
- **4** outdoor treated frame finishes
- Break Resistant Acrylic: Ideal for high traffic or public environments
- Cork Board Interior Panel
- Withstands typical Outside Elements -Not Flood -proof
- **Weep Holes** on cabinet bottom expels water
- Vents help reduce any condensation build-up
- Weather resistant aluminum backing with silicone sealant
- Withstands Typical Everyday Outside Elements: Not Waterproof
- Case must be **surface mounted** on the wall
- **2 Large Radius Sizes SHIPS FREE FREIGHT**
- Call for Custom Outdoor Bulletin Board Display Cases

Downloads

- Product Sheet
- Instruction Sheet

Tab 11

From: fourbrotherspainting75@yahoo.com <fourbrotherspainting75@yahoo.com>

Subject: Estimate For 15201 Pradera Reserve Blvd Pool House Area

- Scope Of Work

Remove all failing material from walls, ceiling, and around windows.

Cut out or remove damaged sheetrock due to water damage, replace with mildew resistant boards.

Prime any raw boards with a 100% acrylic primer (Commercial Grade Primer)

Skim entire area to hide any imperfections throughout the entire area Ceilings, windows , and walls

Apply texture (Knock Down) to entire area to match existing walls and ceilings

After texture is dried, I will Prime and Paint the entire area using a commercial grade Primer and a 100 %

acrylic latex paint to match existing walls (this quote is only for the repaired areas, if owner wants to repaint

additional areas, an additional quote will be provided to satisfy the customers request)

- Price

Total for above scope of work is \$8500.00.

a deposit of \$4000.00 is requested to cover materials and miscellaneous expenses, If there is any questions or concerns please feel free to contact me at the number below, Please make all checks payable to Michael Pettway.

Thank you in advance for the opportunity to do business with you

Michael Pettway
(404) 436-9807

Tab 11A



Daniel Marrs
 813-992-1452
 Date: 6/23/2023
 Invoice: # 1052

Christina Newsome Reserve at Pradera Cdd
 12051 Pradera Reserve Blvd Riverview Fl 33579
 813-533-2950 ext6582
cnewsome@rizzetta.com

Estimated Start Date: TBD
 Estimated End Date: TBD

Description:	Labor:	Supplies/Materials	Notes:	Taxes:	Totals:
Pool pavers Pull and reset all boarder pavers for pool.	\$4,500.00	\$300.00		\$22.50	\$4,822.50
Plumbing repair for the leaks in the lines surface fountains.	\$750.00	\$100.00		\$7.50	\$857.50
Pull drywall from ceiling of the covered seating area	\$1,000.00	\$150.00		\$11.25	\$1,161.25
Install synthetic tongue and groove on ceiling	\$3,000.00	\$550.00		\$41.25	\$3,591.25
Recaulk all windows and check for leaks	\$650.00	\$100.00		\$7.50	\$757.50
Paint all walls and new ceiling	\$2,000.00	\$350.00		\$26.25	\$2,376.25
Scaffold and paver protection for covered seating area	\$1,000.00	\$250.00		\$18.75	\$1,268.75
TOTALS:	\$12,900.00	\$1,800.00		\$135.00	\$14,835.00

Notes:

Tab 12

RESOLUTION 2015-20

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RESERVE AT PRADERA COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING THE DISBURSEMENT OF FUNDS FOR PAYMENT OF CERTAIN CONTINUING EXPENSES WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; AUTHORIZING THE DISBURSEMENT OF FUNDS FOR PAYMENT OF CERTAIN NON-CONTINUING EXPENSES WITHOUT PRIOR APPROVAL OF THE BOARD OF SUPERVISORS; PROVIDING FOR A MONETARY THRESHOLD; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Reserve at Pradera Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, Section 190.011(5), Florida Statutes, authorizes the District to adopt resolutions which may be necessary for the conduct of District business; and

WHEREAS, the Board of Supervisors of the District (hereinafter the "Board") typically meets monthly to conduct the business of the District, including authorizing the payment of District operating and maintenance expenses; and

WHEREAS, the Board may establish bi-monthly, quarterly or other meeting dates not on a monthly basis, or may cancel regularly scheduled monthly meetings from time to time; and

WHEREAS, to conduct the business of the District in an efficient manner, recurring, non-recurring and other disbursements for goods and services must be processed and paid in a timely manner; and

WHEREAS, establishing meeting schedules outside of monthly meetings may interfere with the timely approval of disbursements and payment of expenses; and

WHEREAS, the Board determines this resolution is in the best interest of the District and is necessary for the efficient conduct of District business; the health, safety, and welfare of the residents within the District; and the preservation of District assets or facilities.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RESERVE AT PRADERA COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Continuing Expenses: The Board hereby authorizes the payment of invoices of continuing expenses, which meet the following requirements:

1. The invoices must be due on or before the next scheduled meeting of the Board of Supervisors.

2. The invoice must be pursuant to a contract or agreement authorized by the Board of Supervisors.
3. The total amount paid under such contract or agreement, including the current invoice, must be equal to or less than the amount specified in the contract or agreement.
4. The invoice amount will not cause payments to exceed the adopted budget of the District.

Section 2. Non-Continuing Expenses: The Board hereby authorizes the disbursement of funds for payment of invoices of non-continuing expenses which are 1) required to provide for the health, safety, and welfare of the residents within the District; or 2) required to repair, control, or maintain a District facility or asset beyond the normal, usual, or customary maintenance required for such facility or assets, pursuant to the following schedule:

1. Non-Continuing Expenses Not Exceeding \$5,000- with approval of the District Manager;
2. Non-Continuing Expenses Exceeding \$5,000- with approval of the District Manager and Chairman of the Board of Supervisors.

Section 3. Any payment made pursuant to the Resolution shall be submitted to the Board at the next scheduled meeting for approval and ratification.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 13th day of November, 2014.

ATTEST:

**RESERVE AT PRADERA
COMMUNITY DEVELOPMENT
DISTRICT**



Secretary Asst. Secretary



Chairman

Tab 13



SECURITY OFFICER SERVICE CONTRACT

This renewal agreement is entered into this 28th day of July, 2023 by and between **Reserve at Pradera Community development District**, whose address is c/o Rizzetta & Company, Inc., 9428 Camden Field Parkway, Riverview, FL 33578 (hereinafter called the "Customer") and **Marc Security Services, LLC**, whose address is 5118 North 56th Street, Suite 122, Tampa, FL 33610, a limited liability corporation chartered under the laws of the State of Florida, and hereinafter referred to as the "Agency."

The contract renewal is a legally binding agreement intended to continue the Original Contract SECURITY OFFICER SERVICE Contract for a period of one year. The agreement made between and will continue uninterrupted until such date (enter the expiration date) and may be renewed again on or before that date for an extended period.

Contract Party Details:

The Original Contract security officer service was signed on 07/28/2022 and was entered into freely by the following parties.

The Original Agreement was for the term of 07/28/2022 to 07/28/2023.

The contractual terms of the agreement state that (insert what the contract was for and who is responsible for what).

This renewal contract extends the timeframe of the original agreement, but all terms of the contract remain the same, except as noted below.

Renewal Terms

As part of this contract renewal, each party has the option to renegotiate the terms of the agreement. Some of the options to change include the following:

The renewal term - the period of time the extension will last.

Fees - how much one party pays the other for goods or services.

Change in benefits or responsibilities.

The original price for the contract is

\$21.50



The new prices suggested, hourly rate.

\$25.20 _____
Initial

Circle one of the following:

Approve Renewal

Decline renewal

Name: _____

Approve signature _____

Date: _____

Tab 14

Feral hogs have now been established in 47 of the 50 states and are causing an estimated \$1.5 billion in damage every year to the U.S. Of all the feral hogs in the country, half of them call Florida home. The population is expected to increase by 15% percent every year

Feral Hogs are carriers of many diseases. Included are Swine Brucellosis, Pseudorabies, tuberculosis and Hog Cholera, but these feral hogs are not true Russian Boars, which are nearly always safe to eat when prepared properly

We are actively monitoring several properties throughout Hillsborough, Pasco, and Lee Counties. Which include the following sub-divisions: Connerton CDD, Ballantrae CDD, Concord station, Channing Park, Fish Hawk CDD, Panther Trace 1 – 2, and LEE County wildlife Preserve, Bexley community CDD, River reach CDD, Tanglewood CDD, South fork CDD, Tampa Palms CDD, Cross Creek CDD, Triple creek CDD, Tampa Fire rescue, Wilderness lakes Preserve CDD, Water leaf CDD, Waters Edge, Cress creek CDD, Meadow point 3-4 CDD, Country walk CDD, Watergrass CDD.

We specialize in hog removal with 15 years of experience. We set the standards high in controlling the feral hog population. The purpose of this agreement is to assist CDD / HOA in controlling Wildlife, especially feral Hogs which cause property damage and human health and safety concerns.

If the CDD request us to assist with other wildlife that is causing damage such as raccoons, armadillos or other nuisance animals other than our traps are designs for we have other control methods and shall be discussed with the CDD controlling different species require different trap designs and methods. We will continue to work efficiently and effectively using an integrated approach to remove feral swine from CDD or HOA property.

Our monthly service fee \$ **1,100,00** per month or annually or () months to Month include multiple traps and camera setups including bait and all necessities to attract and contain wild hogs to limit and prevent property damage endured by feral hogs. Monthly Invoices will be due the 1st of each month.

Any and all illegal activity that we notice will be reported to the appropriate authorities along with the property manager.

We are fully licensed and insured in the State of Florida to trap and remove all nuisance Wildlife. There is a set up or removal fee of **\$335.00** per trap location.

Please note that there will be for the removal of any roadside animals removed within the CDD boundaries if called upon.

All of the work is to be completed in a substantial and workmanlike manner for the sum of \$ **1,100,00**. The entire amount of the contract \$ **1,100,00** is to be paid within 10 days after completion or a 15% fee will be added. All payments are due first day of the month.

Tab 15



11749 Crestridge Loop
Trinity, FL 34655



Estimate

Date	Estimate #
6/21/2023	1375

Name / Address
Rizzetta & Company Reserve at Pradera CDD Attn:Christina Newsome 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Project

Description	Qty	Rate	Total
"Pool Rules" (TBD) .080 metal sign with rounded corner and full color vinyl print with gloss lam. (Includes art setup) Remove old post and install with new post set to accommodate the new sign size: (2) 5x5x9 white vinyl fence posts with flat post caps. Install with 6-inch hex bolts and cement. Job site address: 12051 Pradera Reserve Blvd., Riverview	1	350.00	350.00
	1	350.00	350.00
		0.00	0.00
		Subtotal	\$700.00
		Sales Tax (7.0%)	\$0.00
		Total	\$700.00

Phone #
(727) 480-6514

E-mail
mike@fcgmarketing.com

48"

60"

POOL RULES

- THE POOL FACILITIES ARE OPEN FROM DAWN UNTIL DUSK.
- BATHING LOAD 53 PERSONS IN POOL.
- AMENITY ACCESS CARDS MUST BE READILY AVAILABLE TO STAFF.
- ALL PERSONS USING THE POOL FACILITIES DO SO AT THEIR OWN RISK. LIFEGUARDS WILL NOT BE PRESENT.
- NO SMOKING IS ALLOWED IN THE POOL FACILITIES.
- NO DIVING IS ALLOWED.
- NO RUNNING OR ROUGHHOUSING.
- FOOD AND BEVERAGES ARE PROHIBITED IN THE POOL AND ON THE POOL WET DECK AREA PER FLORIDA STATUTE.
- ALCOHOL IS PROHIBITED.
- NO GLASS CONTAINERS OF ANY KIND ARE ALLOWED IN THE POOL FACILITIES.
- RADIOS AND/OR "BOOM BOXES" MAY NOT BE PLAYED AT THE POOL. ALL PORTABLE ELECTRONIC DEVICES ARE ALLOWED IF HEADPHONES ARE USED.
- POOL FURNITURE SHALL NOT BE REMOVED FROM THE POOL DECK AREA OR PLACED INTO THE SWIMMING POOL.
- EVERYONE MUST LEAVE THE POOL DECK IMMEDIATELY UPON HEARING THUNDER OR SIGHTING LIGHTING, OR WHEN INSTRUCTED TO DO SO.
- NO ANIMALS ARE ALLOWED IN THE SWIMMING POOL AREA, BASKETBALL COURT, OR PLAYGROUND AREA UNLESS IT IS A REGISTERED ADA SERVICE ANIMAL.

NO DIVING
POOL MAXIMUM DEPTH: ? FT

.080 Metal Sign Panel



Tab 15A



11749 Crestridge Loop
Trinity, FL 34655



Estimate

Date	Estimate #
6/21/2023	1376

Name / Address
Rizzetta & Company Reserve at Pradera CDD Attn:Christina Newsome 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Project

Description	Qty	Rate	Total
"Pool Rules" (TBD) .080 metal sign with rounded corner and full color vinyl print with gloss lam. (Includes art setup) Remove old post and install with new post set to accommodate the new sign size: (2) 9-ft black round fluted posts with acorn finial top. Install with self tapping hex bolts and cement. Job site address: 12051 Pradera Reserve Blvd., Riverview	1	350.00	350.00
	1	500.00	500.00
		0.00	0.00
		Subtotal	\$850.00
		Sales Tax (7.0%)	\$0.00
		Total	\$850.00

Phone #
(727) 480-6514

E-mail
mike@fcgmarketing.com

48"

60"

POOL RULES

- THE POOL FACILITIES ARE OPEN FROM DAWN UNTIL DUSK.
- BATHING LOAD 53 PERSONS IN POOL.
- AMENITY ACCESS CARDS MUST BE READILY AVAILABLE TO STAFF.
- ALL PERSONS USING THE POOL FACILITIES DO SO AT THEIR OWN RISK. LIFEGUARDS WILL NOT BE PRESENT.
- NO SMOKING IS ALLOWED IN THE POOL FACILITIES.
- NO DIVING IS ALLOWED.
- NO RUNNING OR ROUGHHOUSING.
- FOOD AND BEVERAGES ARE PROHIBITED IN THE POOL AND ON THE POOL WET DECK AREA PER FLORIDA STATUTE.
- ALCOHOL IS PROHIBITED.
- NO GLASS CONTAINERS OF ANY KIND ARE ALLOWED IN THE POOL FACILITIES.
- RADIOS AND/OR "BOOM BOXES" MAY NOT BE PLAYED AT THE POOL. ALL PORTABLE ELECTRONIC DEVICES ARE ALLOWED IF HEADPHONES ARE USED.
- POOL FURNITURE SHALL NOT BE REMOVED FROM THE POOL DECK AREA OR PLACED INTO THE SWIMMING POOL.
- EVERYONE MUST LEAVE THE POOL DECK IMMEDIATELY UPON HEARING THUNDER OR SIGHTING LIGHTING, OR WHEN INSTRUCTED TO DO SO.
- NO ANIMALS ARE ALLOWED IN THE SWIMMING POOL AREA, BASKETBALL COURT, OR PLAYGROUND AREA UNLESS IT IS A REGISTERED ADA SERVICE ANIMAL.

NO DIVING
POOL MAXIMUM DEPTH: ? FT

.080 Metal Sign Panel

"POOL RULES SIGN" (2) BLACK FLUTED ROUND POSTS WITH ACORN TOPS



Tab 16



Homemade by Huseman LLC

PO Box 2023 • Riverview, FL 33568-2023 • Phone: 813.767.1397

The Reserve at Pradera CDD
Phone: 888-208-5008

3434 Colwell Ave, Ste. 200
Tampa, FL 33614

Job Address:
12051 Pradera Reserve Blvd
Riverview, FL 33579

Print Date: 7-18-2023

Reserve at Pradera - New Exercise Frames

Congratulations on your decision to update and renovate your property with Homemade by Huseman! We share your excitement about your new space! Below you will find the initial estimate for pricing based on the plans, details, and specifications provided for bidding purposes. Homemade by Huseman proposes to complete your renovation for **\$4,473.00** without Financing.

Please do be aware, however, that building material prices fluctuate rapidly and often, so we cannot guarantee final costs until the materials are purchased. Please also be mindful that in your final contract, a price escalation clause will be in effect if pricing exceeds a certain percentage. This price escalation (*if required*) will be submitted as a change order to you for your review and approval. We will **never** proceed without your approval of the price escalation clause. We believe you should get into your home on budget and on time, and we will not surprise you with hidden labor charges.

Once we sign the contract the price we have set is what you will pay, making it easier for you to obtain the proper financing period of course if you'd like to make any changes beyond that point we are happy to provide a "change order" which may slightly alter the final price of the home. Please do not hesitate to call with any questions you might have, either about our services or about the building process we would like to help you build your dream home. Unless specifically requested, this pricing includes allowances for materials. Final design selections will be made during the contract phase.

Homemade by Huseman is a Licensed Building Contractor in the State of Florida. Our License number is CBC1266341

-Steven Huseman
Owner / Builder
Homemade by Huseman

Amenity Center - Exercise Equipment

Items	Description	Price
Contractor Labor 05.90 - Contractor Labor (RP CDD)	<p>Exercise Area: Pull Up Bar</p> <p>Pull back existing mulch, demo and remove existing lumber frame and clean up area. Install new 2x Pressure Treated (PT) lumber with structural hardware and screws.</p> <p>Use 2x wooden stakes to secure frame to the ground. Grade and level existing mulch after completion. Provide a reinforced corner to prevent separation of boards at all corners.</p> <p>Price includes all labor, materials and haul away of materials for this area.</p>	\$890.00
Contractor Labor 05.90 - Contractor Labor (RP CDD)	<p>Exercise Area: Monkey Bar Area</p> <p>Pull back existing mulch, demo and remove existing lumber frame and clean up area. Install new 2x Pressure Treated (PT) lumber with structural hardware and screws.</p> <p>Use 2x wooden stakes to secure frame to the ground. Grade and level existing mulch after completion. Provide a reinforced corner to prevent separation of boards at all corners.</p> <p>Price includes all labor, materials and haul away of materials for this area.</p>	\$890.00
Contractor Labor 05.90 - Contractor Labor (RP CDD)	<p>Exercise Area: Curved Beam Walk</p> <p>Pull back existing mulch, demo and remove existing lumber frame and clean up area. Install new 2x Pressure Treated (PT) lumber with structural hardware and screws.</p> <p>Use 2x wooden stakes to secure frame to the ground. Grade and level existing mulch after completion. Provide a reinforced corner to prevent separation of boards at all corners.</p> <p>Price includes all labor, materials and haul away of materials for this area.</p>	\$640.00
Contractor Labor 05.90 - Contractor Labor (RP CDD)	<p>Exercise Area: 3 Step with Pole Area</p> <p>Pull back existing mulch, demo and remove existing lumber frame and clean up area. Install new 2x Pressure Treated (PT) lumber with structural hardware and screws.</p> <p>Use 2x wooden stakes to secure frame to the ground. Grade and level existing mulch after completion. Provide a reinforced corner to prevent separation of boards at all corners.</p> <p>Price includes all labor, materials and haul away of materials for this area.</p>	\$780.00
Contractor Labor 05.90 - Contractor Labor (RP CDD)	<p>Exercise Area: Hand Hold / Leg Lift Area</p> <p>Pull back existing mulch, demo and remove existing lumber frame and clean up area. Install new 2x Pressure Treated (PT) lumber with structural hardware and screws.</p> <p>Use 2x wooden stakes to secure frame to the ground. Grade and level existing mulch after completion. Provide a reinforced corner to prevent separation of boards at all corners.</p> <p>Price includes all labor, materials and haul away of materials for this area.</p>	\$550.00
Contractor Labor 05.90 - Contractor Labor (RP CDD)	<p>Exercise Area: Sit Up / Push Up</p> <p>Pull back existing mulch, demo and remove existing lumber frame and clean up area. Install new 2x Pressure Treated (PT) lumber with structural hardware and screws.</p> <p>Use 2x wooden stakes to secure frame to the ground. Grade and level existing mulch after completion. Provide a reinforced corner to prevent separation of boards at all corners.</p> <p>Price includes all labor, materials and haul away of materials for this area.</p>	\$580.00
Contractor Labor 05.90 - Contractor Labor (RP CDD)	<p>Exercise Area: Beam Run</p> <p>Pull back existing mulch, demo and remove existing lumber frame and clean up area. Install new 2x Pressure Treated (PT) lumber with structural hardware and screws.</p> <p>Use 2x wooden stakes to secure frame to the ground. Grade and level existing mulch after completion. Provide a reinforced corner to prevent separation of boards at all corners.</p> <p>Price includes all labor, materials and haul away of materials for this area.</p>	\$640.00

Amenity Center - Exercise Equipment Total:

\$4,970.00

Notes

Items	Description	Price
Proposed Discount Buildertrend Flat Rate	If the Community Development District "CDD Board" members elect to replace all lumber and exercise areas, then Homemade by Huseman will honor a 10% Discount for completion of all the work	-\$497.00
Warranty Clause Buildertrend Flat Rate	<p>Warranty clause per 2023 Terms and Conditions (1/26/2023):</p> <p>Any materials supplied are warranted according to the manufacturer’s warranty on those products; Labor provided by the handyman service is warranted for thirty (30) days and is limited to the amount of the cost of the service provided.</p> <p>Warranty is for labor only, and does not apply due to customer negligence (lack of maintenance) , normal wear and tear, acts of God, or a change in the Customer’s mind. Defects in labor and workmanship found during the warranty period shall be corrected at the handyman service’s expense. Warranty work does not extend the original warranty period. Incomplete payment or separate payment made to Homemade by Huseman, for any reason, voids the warranty.</p> <p>Homemade by Huseman has the right to refund a portion of the cost in lieu of work completion or warranty work. All claims must be accompanied by original contract. This warranty supersedes all other previous agreements, and advertisements, written or oral. There are no other warranty’s/guarantee’s expressed or implied and there is no liability for consequential damages of any kind. Certain work is excluded from warranty including, but not limited to, natural deviation or warping of lumber, caulking, grouting, drywall cracks, blocked plumbing, roof repairs, gutter guards and leaks of any type unless the unit is replaced (for example, a faucet).</p>	\$0.00
Pricing Buildertrend Flat Rate	<p>Homemade by Huseman LLC provides all pricing in the form of written estimates and are good for thirty days, for the goods and services outlined in the estimate. Permits, utility flagging, and debris removal are the sole responsibility of Customer and not included in proposal pricing unless otherwise stated on the Proposal. Customer must approve all materials supplied by Homemade by Huseman prior to use. Customer agrees to reimburse Homemade by Huseman for all materials purchased or supplied (if not on original proposal), plus a markup of 30%, unless such material is included in the Proposal. Materials may include but are not limited to: consumable tools (like sandpaper), tool rental, delivery charges, dump fees, etc.</p> <p>All selections relative to style, color, texture, etc. are the sole responsibility of the Customer Beyond Best Services does not guarantee matching of existing paint, stain, tile, caulk, grout, texture, brick, mortar, etc.</p>	\$0.00
Price Escalation Clause Buildertrend Flat Rate	Upon notice of not less than thirty (30) days, Homemade by Huseman may, at its discretion and notification to customer, adjust material prices and cost under this Agreement, provided, however, that in the event of a more than eight percent (8%) increase since estimate approval in such prices, the Customer may terminate this Agreement within thirty (30) days of its receipt of such notice. If the Customer fails to object to such adjustment, then the Company shall be deemed to have agreed to the adjustment.	\$0.00

Notes Total:

-\$497.00

Terms and Conditions:

Any alteration or deviation from the above specifications, including but not limited to any such alterations of deviation involving additional material and/or labor costs, will be executed only upon written order for same, signed by Owner and Contractor, and if there is any charge for such alteration or deviation, the additional charge will be added to the contract price of this contract. If payment is not made when due, Contractor may suspend work on the job until such time as all payments due have been made. A failure to make payments for a period in excess of days from the due date of the payment shall be deemed a material breach of this contract. In addition, the following general provisions apply:

1. Owner/Customer understands that this is just an estimate for new home construction. Pricing here is based on preliminary bids and estimates and does NOT include final selections and options.

2. All work shall be completed in a workman-like manner and in compliance with all building codes and other applicable laws.
3. The contractor shall furnish a plan and scale drawing showing the shape, size dimensions, and construction and equipment specifications for home improvements, a description of the work to be done and description of materials to be used and the equipment to be used or installed, and the agreed consideration for the work.
4. To the extent required by law all work shall be performed by individuals duly licensed and authorized by law to perform said work.
5. Contractor may at its discretion engage sub-contractors to perform work hereunder, provided Contractor shall fully pay said sub-contractor and in all instances remain responsible for the proper completion of this Contract.
6. Contractor shall furnish Owner appropriate releases or waivers of lien for all work performed or materials provided at the time the next periodic payment shall be due.
7. All change orders shall be in writing and signed both by Owner and Contractor, and shall be incorporated in, and become part of the contract.
8. Contractor warrants it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of Contractor or its employees or sub-contractors.
9. Contractor shall at its own expense obtain all permits necessary for the work to be performed.
10. Contractor agrees to remove all debris and leave the premises in broom clean condition.
11. In the event Owner shall fail to pay any periodic or installment payment due hereunder, Contractor may cease work without breach pending payment or resolution of any dispute.
12. All disputes hereunder shall be resolved by binding arbitration in accordance with rules of the American Arbitration Association.
13. Contractor shall not be liable for any delay due to circumstances beyond its control including strikes, casualty or general unavailability of materials.
14. **Florida homeowners' construction recovery fund:** Payment may be available from the Florida Homeowners' construction recovery fund if you lose money on a project performed under contract, where the loss results from specified violations of Florida law by a licensed contractor. For information about the recovery fund and claim. Contact the Florida Construction Industry Licensing Board at the following telephone number and address:

Division of Professions Construction Industry Licensing Board

1940 N. Monroe St. Tallahassee, FL 32399

Phone: 850.487.1395, **Email:** call.center@dbpr.state.fl.us

View our most current [Terms and Conditions](#)

Approval Deadline: Jul 31, 2023

I confirm that my action here represents my electronic signature and is binding. I understand that my electronic signature on this contract agreement constitutes a legal and binding signature. By signing electronically, I acknowledge that I have read and understood the terms and conditions of the agreement, and I intend to be bound by those terms. I also understand that my electronic signature is equivalent to a handwritten signature, and I waive any rights or requirements for a handwritten signature.

Signature:

Date:

Print Name:
